

**ST. MARK'S SENIOR SECONDARY PUBLIC SCHOOL**  
**MEERA BAGH, NEW DELHI - 110087**

**Regn No. ....**  
**(For office use only)**

**REGISTRATION FORM (for General Category)**  
**FOR ADMISSION IN PRE-SCHOOL (NURSERY) (Session 2025-26)**  
**(TO BE FILLED IN BLOCK LETTERS USING BLACK/BLUE PEN)**

1. Name of the student:.....

2. Gender      Male ☐      Female ☐      Transgender ☐

3. Date of Birth:              Date              Month              Year  
             

Date of Birth (in words).....  
 .....

4. Age as on 31.03.2025       Years       Months       Days

Age (in words).....  
 .....

5. Details about Parents / Guardian

Affix latest  
Passport size  
photo  
of father  
(Do not staple)

(Father)

Affix latest  
Passport size  
photo of  
mother  
(Do not staple)

(Mother)

Affix latest  
Passport size  
photo of  
guardian,  
if applicable  
(Do not staple)

(Guardian)

a. Mother's Name.....

Residential Address.....

.....Pin Code.....

Distance between school and residence (in kms) ..... *(Kindly attach Google Map)*

Tele No.....Mobile Nos.....

E Mail Id.....

b. Father's Name.....

Residential Address (if different from above)....

.....Pin Code.....

Distance between school and residence (in kms) ..... *(Kindly attach Google Map)*

Tele No.....Mobile Nos.....

E Mail Id.....

.....  
Signature of Father

.....  
Signature of Mother

.....  
Sign.of Guardian (if applicable)

Date .....

Affix latest  
passport-size  
photograph of  
the student  
here  
(Do not staple)

- c. Guardian's Name (if applicable).....  
 Residential Address.....  
 .....Pin Code.....  
 Distance between school and residence (in kms) ..... *(Kindly attach Google Map)*  
 Tele No.....Mobile Nos.....  
 E Mail Id.....

6. Details of sibling(s) studying in this school:  
 (Real brother/sister)

Full Name	Admission No.	Class & Section

7. Are the parents' alumni of this school?

Father - YES ☐ NO ☐ Year of passing out   
 Mother - YES ☐ NO ☐ Year of passing out

Mother's maiden name .....

8. Is the child a ward of a staff member of the institution? ☐ YES ☐ NO

If yes, please specify name of the staff member & relationship with child .....

9. Is your child suffering from any disability? If yes, please specify the type of disability and attach relevant documents. ☐ YES ☐ NO

10. Any other relevant information you would like to share.....

Signature of Father

Signature of Mother

Sign.of Guardian (if applicable)

Date .....

## UNDERTAKING

I,....., Parent/Guardian of.....  
do hereby declare that the information given above is based on facts and authentic records, and I fully understand that registration/admission of my ward will not be considered/will be canceled if any of the above-mentioned information is found to be incorrect or not supported with authentic proof. I also agree to produce all the required original documents at the time of admission failing which admission will not be granted to my ward.

I am enclosing the following supporting documents :

- (a).....
- (b).....
- (c).....
- (d).....
- (e).....

.....  
Signature of Father

.....  
Signature of Mother

.....  
Sign.of Guardian (if applicable)

Date .....

## GENERAL INSTRUCTIONS

- [A] The form should be filled by the Parent/Guardian in his/her own handwriting.
- [B] Please enclose self attested photocopies of the following documents:-
  - 1) Date of Birth Certificate of the child
  - 2) Proof of Residence : \* Aadhar Card/UID Card of any of the parents
    - \* Voter-ID Card (EPIC) of any of the parents
    - \* Electricity Bill/MTNL Telephone Bill/ Water Bill / Passport in the name of any of the parents or child
    - \* Ration Card / Smart Card issued in the name of parents (Mother/Father having name of child)
    - \* Domicile Certificate of child or of his/her parents
  - 3) Proof of Distance : Google Map
  - 4) Proof of Sibling : Photocopy of I-Card / Latest Report Card / Fee Receipt
  - 5) Proof of Alumni : Photocopy of Class X & XII Passing Certificates
  - 6) Proof of disability of child (if applicable)
  - 7) If you are the guardian and not the parent, also enclose the following:-
    - a) Letter by the parent assigning you the guardianship of the child.
    - b) An affidavit as an evidence.
- [C] Transport facility will be provided by the school only on existing routes.