

ST. MARK'S SENIOR SECONDARY PUBLIC SCHOOL
JANAKPURI, NEW DELHI - 110058

Regn No.
(For office use only)

REGISTRATION FORM FOR GENERAL CATEGORY
FOR ADMISSION IN PRE-SCHOOL (NURSERY) (Session 2025-26)
(TO BE FILLED IN BLOCK LETTERS USING BLACK/BLUE PEN)

1. Name of the student:.....

2. Gender Male ☐ Female ☐ Transgender ☐

3. Date of Birth: Date Month Year

Date of Birth (in words).....

4. Age as on 31.03.2025 Years Months Days

Age (in words).....

5. Details about Parents / Guardian

Affix latest
Passport size
photograph
of father
(Do not staple)

(Father)

Affix latest
Passport size
photograph of
mother
(Do not staple)

(Mother)

Affix latest
Passport size
photograph of
guardian,
if applicable
(Do not staple)

(Guardian)

a. Mother's Name.....

Residential Address.....

.....Pin Code.....

Tel. No.....Mobile Nos.....

E Mail Id.....

b. Father's Name.....

Residential Address (if different from above).....

.....Pin Code.....

Tel. No.....Mobile Nos.....

E Mail Id.....

.....
Signature of Father

.....
Signature of Mother

.....
Sign.of Guardian (if applicable)

Date

Affix latest
passport-size
photograph of
the student
here
(Do not staple)

- c. Guardian's Name (if applicable).....
 Residential Address.....
Pin Code.....
 Tel. No.....Mobile Nos.....
 E Mail Id.....

6. Details of sibling(s) studying in this school:
 (Real brother/sister)

Full Name	Admission No.	Class & Section

7. Are the parents alumni of this school?

Father - YES ☐ NO ☐ Year of passing out
 Mother - YES ☐ NO ☐ Year of passing out

Mother's maiden name

8. Is the child a ward of a staff member of the institution? ☐ YES ☐ NO

If yes, please specify name of the staff member & relationship with the child

9. Is your child suffering from any disability? If yes, please specify the type of disability and attach relevant documents. ☐ YES ☐ NO

10. Any other relevant information you would like to share.....

.....
 Signature of Father

.....
 Signature of Mother

.....
 Sign.of Guardian (if applicable)

Date

UNDERTAKING

I,....., Parent/Guardian of....., do hereby declare that the information given above is based on facts and authentic records, and I fully understand that registration/admission of my ward will not be considered/will be cancelled if any of the above mentioned information is found to be incorrect or not supported with authentic proof. I also agree to produce all the required original documents at the time of admission, failing which admission will not be granted to my ward.

I am enclosing the following supporting documents :

- (a).....
- (b).....
- (c).....
- (d).....
- (e).....

.....
Signature of Father

.....
Signature of Mother

.....
Sign.of Guardian (if applicable)

Date

GENERAL INSTRUCTIONS

- [A] The form should be filled by the Parent/Guardian in his/her own handwriting.
- [B] Please enclose attested photocopies of the following documents:-
 - 1) Date of Birth Certificate of the child
 - 2) Proof of Residence : * Aadhar Card/UID Card issued in the name of any of the parents
 - * Voter-ID Card (EPIC) of any of the parents
 - * Electricity Bill/MTNL Telephone Bill/ Water Bill / Passport in the name of any of the parents or child
 - * Ration Card / Smart Card issued in the name of parents (Mother/Father having name of child)
 - * Domicile Certificate of child or of his/her parents
 - 3) Proof of Sibling : Photocopy of I-Card / Latest Report Card / Fee Receipt
 - 4) Proof of Alumni : Photocopy of Class X / XII Passing Certificates
 - 5) Proof of disability of child (if applicable)
 - 6) If you are the guardian and not the parent, also enclose the following:-
 - a) Letter by the parent assigning you the guardianship of the child.
 - b) An affidavit as an evidence.
- [C] Transport facility will be provided by the school only on existing routes.